

POST DOCTORAL FELLOWSHIPS

Last Updated: December 2018

Post-doctoral fellowships will be awarded in accordance with the following specifications:

LEVEL	ACADEMIC STATUS
4	Post-doctoral student – possesses a doctoral degree and is registered as a student pursuing continuing training
5	Status as described above, with the difference that the student earned the doctorate at least two years ago

1. A post-doctoral student is a student pursuing continuing training at the university, during the first few years after earning the doctoral degree. ¹ As a general rule, the post-doctoral training will be done under the supervision of an instructor-advisor from the regular academic track.
2. The post-doctoral training will take place at the Hebrew University. In special cases, upon the advisor's recommendation, the Rector or Deputy Rector may authorize post-doctoral training that takes place, in part, outside of the Hebrew University.
3. Each post-doctoral fellow will be registered as a "post-doctoral student" in the university's Central Unit for Student Affairs.
4. Each post-doctoral fellowship will commence no later than five years after the approval of the conferral of the doctoral degree.
5. The status of post-doctoral fellow and the post-doctoral fellowship can be granted for a period of a maximum of four years.
 - 5 a. For the post-doctoral fellowship, as pertains to sections 4 and 5 above, the "clock" will stop for a period of one year for each child born to the post-doctoral fellow during the relevant period.
6. The fellowship is intended to allow the post-doctoral fellow to devote him or herself to training whose goal is to help the fellow progress towards research and professional independence that they will require as they continue on their professional path.

¹ A student who has just submitted his/her doctoral dissertation for faculty approval, and submits documentation confirming this, may also be eligible to apply for a post-doctoral fellowship. Six months after the commencement of the post-doctoral training, the staff member within the Dean's Office of each faculty who is responsible for handling post-doctoral fellowships, will be responsible for checking whether the dissertation has been approved. If at that time the dissertation has not yet been approved, then the student will receive a doctoral student's stipend only. In special cases, the Dean may extend the intermediary period and instruct that the post-doctoral student be paid the post-doctoral fellowship for more than three months. This can be done after the Dean has examined the information pertaining to the progress being made in the dissertation approval process.

7. The granting of a fellowship may not be conditioned on the performance of work of any kind.
8. As a general rule, the university will not stop the fellowship period before the conclusion of the set period. It is possible to do so only in exceptional cases with approval from the Dean of the relevant Faculty (and on grounds that will be specified), and on condition that the Fellow will be notified at least two months in advance. In the case of a disciplinary breach, the Fellow will be subject to the University's Disciplinary Action Policies.
9. Post-doctoral fellowships funded by research budgets or by faculty's budgets will be approved and handled by the Dean of the relevant faculty. In these cases, the letter of appointment will be signed by the Dean.
10. A post-doctoral fellowship will not be granted to an individual who already had an appointment of any kind at the Hebrew University after conferral of the doctorate (including in the regular track, the researchers' track, in a contract with the Ministry of Absorption etc.).
11. The maximum amount of a post-doctoral fellowship is as follows:
 - a. Post-doctoral fellows within the first two years after completion of the doctorate- 275% - 10,048.50 NIS
 - a. Post-doctoral fellows beyond the first two years after completion of the doctorate – 175 % - 10,596 NIS

The above stipend ceilings apply to students receiving fellowships from one or more parties. If the total sum of the fellowships exceeds the ceiling of the total amount of stipend permitted to each student (in accordance with the student's status), such as when the student receives scholarships from more than one source within the university or receives a scholarship from an external source concurrently with a scholarship from a university source (faculty/institute/advisor), the Deputy Rector will determine the manner in which the money will be distributed. Such exceptional cases will be referred to the Deputy Rector for his/her approval, through the scholarships coordinator in the Academic Secretariat:

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11. Employment of post-docs:
 - a. A post-doctoral trainee who is receiving a full scholarship will devote all of his/her time to engaging in research, and they will not work during this period, whether it be paid work or unpaid work.
 - b. In special cases, it is possible to approve work of a small magnitude that will interfere with the post-doctoral training minimally.

- c. As mentioned in above Section 7 of the guidelines, the granting of a fellowship should not be conditioned on the performance of work of any kind. To remove doubt, we note that a post-doctoral student who teaches a course at the Hebrew University will not do so on a volunteer basis. The post-doc will be paid a salary, usually as an “external instructor.”

RULES APPLICABLE TO POST-DOCTORAL FELLOWSHIPS AWARDED BY THE UNIVERSITY COMMITTEE

12. The following additional rules also apply to these fellowships. The rules below do not apply to fellowships that are funded by the advisor’s budget or by the academic unit.

- a. The fellowships are not designated for students who completed their doctoral studies at the Hebrew University.
- b. However, it is possible to grant a fellowship to an applicant who completed his or her doctoral degree at the Hebrew University if at least a year has passed since he/she was awarded the doctoral degree and during that year, the student was a post-doctoral fellow at another academic institution.
- c. Notwithstanding what is written in section 12A. above, the committee possesses the discretion to approve (in very exceptional cases and for reasons that they will record) fellowships to students who completed their doctoral studies at the Hebrew University also in cases in which they continue directly to post-doctoral training.
- d. In no circumstance will a fellowship be awarded for training with the instructor who guided the doctoral dissertation.
- e. Each fellowship is awarded for a period of between 9 and 12 months and it may be extended for an additional year only. In the second year, 50 percent of the fellowship will be funded by the host researcher/unit.
- f. Any given advisor cannot receive more than one post-doctoral fellowship.