

## LIVING STIPENDS

### FOR MASTER’S DEGREE AND DOCTORAL STUDENTS

LAST UPDATED: DECEMBER 2018

**FOR INFORMATION ABOUT SCHOLARSHIPS, FELLOWSHIPS AND STIPENDS, PLEASE CONTACT THE FACULTY IN WHICH THE STUDENT IS STUDYING**

1. Living Stipends for master’s degree and doctoral students will be granted at three levels, in accordance with the student’s academic status:

<b>LEVEL</b>	<b>ACADEMIC STATUS</b>
<b>1</b>	MASTER’S DEGREE STUDENT <sup>1</sup>
<b>2</b>	RESEARCH STUDENT (DOCTORAL STUDENT) AT STAGE 1
<b>3</b>	RESEARCH STUDENT (DOCTORAL STUDENT) AT STAGE 2

2. The stipends will be granted to students who submitted an approved Study Form by the appropriate deadline and according to the rules.
3. Living Stipends are awarded based solely on academic considerations in order to enable the student to devote his/her time to conducting research at the university. The student should not be asked to provide anything in exchange for the stipend that the student received.
4. The rules detailed in these regulations apply to stipends granted from all university budgets.
5. A student who is granted a Living Stipend is not exempt from tuition payment, except for excellence scholarships for Master’s degree students and fellowships for doctoral students that include an exemption from tuition as one of the elements of the said fellowship.
6. As a general rule, stipends are only available for to students only in the research track, except for students in international programs.

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<sup>11</sup> With special approval from the Dean, in special cases, a Living Stipend can be awarded to undergraduate students (students studying towards the Bachelor’s degree), for example to particularly outstanding students. Such students will be included in this category.

7. As a general rule, students who hold stipends should stay in their research environment at the Hebrew University unless they are taking part in an official university research project abroad. Students who hold stipends may travel for short trips for research purposes, conferences, collaborations, lectures and similar pursuits. Additionally, master's degree and doctoral students are allowed a stay of up to one year abroad (provided they secure the required approvals from the programs in which they are studying).

#### **DURATION OF STIPEND**

8. A Living Stipend is awarded for a period not exceeding one year, with an option to extend the stipend.
9. As a rule, a Living Stipend is awarded for 12 months a year. However, the stipend will be awarded during the summer months only if the student continues his/her research during this period.
10. It is possible to award a Living Stipend to a master's degree student for a period not exceeding two years. In exceptional cases, The Faculty Exceptions Committee may approve the extension of the stipend for a third year.
11. A doctoral student may receive stipends for five years. In exceptional cases, the Faculty Exceptions Committee may approve the extension of the period for a sixth year (assuming that the Authority for Research Students has extended the period of study for the degree).
12. A doctoral student's Living Stipend will be terminated at the end of the month in which their doctoral thesis is approved.
13. The University may stop paying the stipend to a student who does not meet the academic requirements or who does not progress in his/her academic work to the university's satisfaction.
14. Students who hold stipends, and give birth during the stipend period, are eligible to receive a 15-week stipend while on maternity leave. At the end of the stipend period, such a student will be eligible for an additional 15 weeks of stipend if he/she is still registered as a student at the university, and the doctoral dissertation has not yet been approved. The stipend holder's request to receive the additional 15 weeks of stipend will be submitted by the stipend holder through the Parenthood Coordinator in the Dean of Student's office.

#### **MAXIMUM STIPEND AMOUNT ("CEILING")**

15. The maximum stipend allowance that may be paid to a student:

**Master' degree students** - 6,086 NIS (340%)  
**Doctoral students, Phase I** - 7,593 NIS (251%)  
**Doctoral students, Phase II** – 8,011 NIS (231%)

*The above ceilings are valid for students receiving stipends from one or more entities. If the total sum of stipend monies received by one student exceeds the permitted ceiling, for example when a student receives stipends from more than one university source, or from an external source concurrent with a stipend from a university source (including faculty/department/institute /advisor), the Vice-Rector will determine the manner in which the monies will be distributed. Such exceptional cases will be referred to the Vice-Rector for approval, through the Scholarship Coordinator in the Academic Secretariat: Ms. Sorna Siegel. (soranas@savion.huji.ac.il)*

#### **MINIUMUM STIPEND AMOUNT (“FLOOR”)**

16. Master’ degree and Ph.D. students who are part of a research group in the experimental sciences and who spend their full time on research will receive a minimum research stipend as per the following detail (the default source for this payment is from the research funds of the head of the research group).

**Master’s degree students will receive at least 3,500 NIS per month.**

**Master’s degree students holding a university teaching position will receive at least 4,500 NIS per month (this amount includes also the gross teaching salary).**

In addition, Master’s degree students who are part of a research group in the experimental sciences and who spend all of their time researching and are receiving a research stipend, and who have not refused a teaching position that was offered to them, will be exempt from the payment of tuition fees for a Master’s degree student, amounting to 200% tuition (in the first year, funding for this will come from the institution's budget and in the second year, it will come from the research funds of the head of the research group). The regulation regarding tuition applies to Master’s degree students as aforesaid who began their studies in the 5779 academic year and onwards.

**Doctoral degree students will receive at least 4,500 NIS per month.**

**Doctoral students holding a university teaching position will receive at least 5,500 NIS per month (this amount includes also the gross teaching salary).**

#### **PERMISSION TO WORK FOR THOSE RECEIVING LIVING STIPENDS**

17. Below are the rules that will apply to the scope of work that a student receiving a Living Stipend is permitted to do.
- A. Master’s degree student receiving a stipend of up to 4,000 NIS per month may perform any type and scope of work.
  - B. Master’s degree students receiving a stipend of over 4,000 NIS per month may perform work as an instructor at the university or another type of work that contributes to the student’s academic training , at a scope of up to a half-time (50%) position.
  - C. Doctoral degree students receiving a stipend of up to 5,000 NIS per month may perform any type and scope of work.

- D. Doctoral degree students receiving a stipend of over 5,000 NIS per month may perform work as an instructor at the university or another type of work that contributes to the student's academic training , at a scope of up to a half-time (50%) position.

Even in cases in which the stipend sums allow the student to work without limitation, the faculty may request that the advisor submit a declaration that states that the student is making progress in his research in a satisfactory manner and in accordance with the goals and schedule set forth in the regulations.

#### **EXCELLENCE SCHOLARSHIPS TO MASTER'S DEGREE STUDENTS**

18. An excellence scholarship for first year master's degree students will be awarded to a certain percentage of first year master's students in each faculty, whose final score for the Bachelor's degree is no lower than 90. A student will be eligible to receive an excellence scholarship if s/he is studying in a full academic program. The scope of the scholarships depends upon the scope of the university's resources in the given year.
19. The faculty will make certain that there is fair representation, among recipients of the scholarship, from among the various departments.
20. The faculty may decide to grant a portion of the Master's student excellence scholarships to students who commence their studies for this degree in the second semester.
21. The grant will be given as a Living Stipend for one year and personal exemption from tuition payment, but not over 100% of the yearly tuition fee amount.
22. An excellence scholarship to a first year student towards the Master's degree will be granted to those studying in the research track, or those studying in a program in which the transfer to the research track is possible only leading up to the second year.